## UR111SES OF**DELHI INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY**

One and Half Year trade diploma courses affiliated to Board of Technical Education

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Course Title | Duration | Affiliation | Intake |
| 1 | B.Sc in Hospitality and Hotel Administration | 3Years/  6 Semester | NCHM&CT | 120 |
| 2 | PG Diploma in Accommodation Operations | 18 Months | NCHM&CT | 30 |
| 3 | Diploma in  Bakery & Confectionary | 18 Months | BTE | 48 |
| 4 | Diploma in  Food Production | 18 Months | BTE | 48 |
| 5 | Diploma in  Front office Operations | 18 Months | BTE | 24 |
| 6 | Diploma in F & B Service | 18 Months | BTE | 24 |
| 7 | Diploma in Housekeeping | 18 Months | BTE | 24 |

**MINIMUM QUALIFICATION FOR ADMISSION TO THE TRADE DIPLOMA COURSES**

* Matric (10th) or equivalent from any recognized institute with a minimum aggregate of 50% marks or C1 Grade of CBSE and English (passed) as a compulsory subject. A relaxation of 10% marks in the minimum aggregate or C2 Grade in CBSE is admissible to SC/ST candidates. 10th pass marksheet must be submitted at the time of final admission.
* The percentage will be calculated based on English + best of 4 subjects.
* Calculation for CBSE Marks%=9.5 X CGPA
* Applicant should not be below 15 years & above 25 years as on 1st July, 2022. The upper age limit can be relaxed by 5 years in case of SC/ST candidates.

**Brief about courses**

Duration of trade diploma course is 1.5 years. Students are given one year theoretical and practical inputs at the Institute and six months compulsory industrial training in hospitality or catering establishment. The Institute facilitates the arrangement for on the job training however the responsibility for the 06 months training rests with the student. The student is awarded diploma only after completion of the industrial training.

* **B.Sc HOSPITALITY AND HOTEL ADMINISTRATION**

This is one of the popular programmes in the area of hospitality and hotel administration offered in India. The knowledge imparted and the skills inculcated to the students in this programme are widely accepted by the Hotel and Tourism Industry at supervisory and middle management level. In keeping with the changing needs of the industry, the syllabus of this programme is periodically updated. Applications for admissions to the 1st year of B.Sc in Hospitality and Hotel Administration are invited in December/January every year. Notification to this effect is made by the NCHM&CT in leading newspapers.

* **PG Diploma in Accommodation Operations**

This enables the students to get jobs at supervisory positions in the house keeping department. Minimum qualifications: Graduation in any stream. Maximum age should be 25 years as on 1st July 2022. Selection – Admission will be given as per merit list based on marks obtained in the qualifying examination. Reservation as per Govt. of NCT of Delhi rules.

* **FOOD PRODUCTION**

Students are moulded as Kitchen team members as per the current Industry requirements. They get placed into various star category hotels and resorts like Taj, Oberoi's, ITC group etc, along with different fine dining restaurants, food courts, multiplexes, Quick Service Restaurants & various catering sections of organizations like railways, airlines, hospitals, armed forces, cruise liners etc.

* **FOOD & BEVERAGE SERVICE:**

The students are trained in Food & Beverage service operations. They get placed as stewards, captain, supervisors & various other levels in restaurants, café, bars coffee-shops, banquets of hotels, resorts, food courts, multiplexes, quick service Restaurants and catering section of organizations like railways, airlines, hospitals, armed forces etc.

* **BAKERY & CONFECTIONERY:**

The students are trained to be part of bakery department in kitchens of various organizations like star category hotels, bakeries, Quick Service Restaurants, airlines, resorts, armed forces along with an option for self-employment, where govt. incentives like loan and technical support are also being given.

* **FRONT OFFICE OPERATIONS :**

The students are groomed as per the industry standards, so that they are able to become a part of the front office department or become guest relation executives of hotels, shopping malls, multiplexes, hospitals, amusement parks, recreational complexes, retail outlets etc.

* **HOUSEKEEPING:**

The students are trained to become capable of supervising and handling housekeeping operations by being a part of cleaning workforces of housekeeping department or facility management department of hotels, malls, multiplexes, multi-national companies and cleaning agencies.

**FEE STRUCTURE**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **FOOD PRODUCTION** | | **BAKERY & CONFECTIONARY** | | **F & B SERVICE** | | **FRONT OFFICE** | | **ACCOMMODATION OPERATION** | | **PG DIPLOMA IN ACCOMMODATION OPERATIONS** | |
| **Fee Component** | **1st Term** | **2nd Term** | **1st Term** | **2nd Term** | **1st Term** | **2nd Term** | **1st Term** | **2nd Term** | **1st Term** | **2nd Term** | **1st Term** | **2nd Term** |
|  | **Fee** | **Fee** | **Fee** | **Fee** | **Fee** | **Fee** | **Fee** | **Fee** | **Fee** | **Fee** | **Fee** | **Fee** |
| Admission Fee | 2200 | 0 | 2200 | 0 | 2200 | 0 | 2200 | 0 | 2200 | 0 | 2200 | 0 |
| Caution Fee | 2500 | 0 | 2500 | 0 | 2500 | 0 | 2500 | 0 | 2500 | 0 | 2500 | 0 |
| Tuition Fee | 6100 | 6100 | 6100 | 6100 | 6100 | 6100 | 6100 | 6100 | 6100 | 6100 | 6100 | 6100 |
| Lab Material Fee | 8400 | 8400 | 8400 | 8400 | 6700 | 6700 | 4100 | 4100 | 4100 | 4100 | 4100 | 4100 |
| Operational Fee | 6000 | 6000 | 6000 | 6000 | 6000 | 6000 | 4000 | 4000 | 4000 | 4000 | 6000 | 6000 |
| Sessional Exam Fee | 400 | 400 | 400 | 400 | 400 | 400 | 400 | 400 | 400 | 400 | 400 | 400 |
| B.T.E Exams Fee | 400 | 0 | 400 | 0 | 400 | 0 | 400 | 0 | 400 | 0 | 400 | 0 |
| Student Activity Fees | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| Other | 2700 | 2650 | 2700 | 2650 | 2700 | 2650 | 2700 | 2650 | 2700 | 2650 | 2700 | 2650 |
| **Term Fees Total** | **29200** | **24050** | **29200** | **24050** | **27500** | **22350** | **22900** | **17750** | **22900** | **17750** | **24900** | **19750** |
| **Total Two** | **53,250/-** | | **53,250/-** | | **49,850/-** | | **40,650/-** | | **40,650/-** | | **44,650/-** | |

***NOTE: - Fees is subject to revision at any time of the year. Revised fee will be payable by the student on notification. Withdrawl of seat may be done by 22.08.2022 upto 04:00 pm with full refund after deduction of Admission fees i.e. Rs. 2,200/- after which only caution fee will be refunded.***

***Application for refund of caution money will be accepted after the completion of course in the institute.***

**HOW TO APPLY**

***Candidates can fill the application form offline in the institute alongwith the registration fees of Rs. 800/- (General/OBC) and Rs. 700/- (SC/ST) candidates through NEFT and Demand Draft. The Bank Details are as follows: -***

***BENEFICIARY NAME- DELHI INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY***

***BANK NAME- CANARA BANK***

***BANK BRANCH – LAJPAT NAGAR-IV***

***BANK A/C- 91382010000176***

***IFS CODE- CNRB0019198***

**Duly filled application form must be accompanied by:**

* Self Attested photocopy of 10th class mark sheet (both sides) as proof of educational qualifications.
* Self Attested photocopy of proof of age i.e. class 10th pass certificate.
* Character certificate from the Head of Institution (School/College) last attended.
* Self Attested photocopy of reserve category certificate issued by appropriate authority in candidate's own name, if applicable.
* Medical Certificate (On the prescribed format).
* Aadhar Card
* Photograph(Two)

**NOTE:-**

* Complete application must be submitted in the institute on or before the last date.
* Application received after due date will not be accepted and no representation will be entertained in this regard after the due date/last date.
* The institute reserves the right to reject the incomplete application or the one without required documents.

**SELECTION CRITERIA**

* Admission will be given as per the merit list prepared based on marks obtained in the qualifying examination. In case of two students with same % age of marks, the admission will be given to the candidate who is older between the two, as per date of birth. 10th pass marksheet must be submitted at the time of final admission. The candidate has to bring their original documents and first term fees at the time of physical reporting.

**PHYSICAL FITNESS, MEDICAL TESTS AND CHECK-UP**

The applicant must be in good mental and physical health and should be free from any physical defects likely to interfere with active indoor and outdoor duties/activities. It is compulsory and mandatory to go for medical tests and check-up from any registered medical Centre/ Practitioner and submit medical certificate with the application form

**TENTATIVE SCHEDULE OF EVENTS WITH DATES**

|  |  |
| --- | --- |
| **Offline submission of Form with registration fee along with required documents mentioned at page no. 4** | **17.05.2022 to 08.07.2022** |
| **Display of Merit list** | **25.07.2022 AT 03:00 PM** |

# TENTATIVE SCHEDULE OF REPORTING TIME WITH DATES

|  |  |  |
| --- | --- | --- |
|  |  | **Reporting Date & Time** |
| **SC/ST CATEGORY** | **DELHI** | **01.08.2022 AT 10:00 AM** |
| **SC/ST CATEGORY** | **OUTSIDE DELHI** | **02.08.2022 AT 10:00 AM** |
| **All other reserved categories (OBC, Defence Personnel, PWD)** | **DELHI/OUTSIDE DELHI** | **03.08.2022 AT 10:00 AM** |
| **GENERAL** | **DELHI** | **04.08.2022 AT 10:00 AM** |
| **GENERAL** | **OUTSIDE DELHI** | **05.08.2022 AT 10:00 AM** |
| **VACANCY POSITION** |  | **16.08.2022 AT 03:00 PM** |
| **SECOND ROUND OF ADMISSION FOR FILLING UP OF VACANT SEATS IN ALL CATEOGORIES BY REPORTED/NON REPORTED CANDIDATES** | **DELHI/ OUTSIDE DELHI** | **18.08.2022 AT 10:00 AM** |
| **WITHDRAWL WITH FULL REFUND AFTER DEDUCTION OF ADMISSION FEES i.e. Rs. 2,200/-** |  | **22.08.2022** |
| **VACANCY POSITION** |  | **25.08.2022 AT 03:00 PM** |
| **THIRD ROUND OF ADMISSION FOR FILLING UP OF VACANT SEATS AFTER 2ND ROUND INCLUDING WITHDRAWL/TRANSFER OF UNFILLED SEATS FROM OTHER CATEGORIES** |  | **30.08.2022** |
| **COMMENCEMENT OF CLASSES** |  | **02.09.2022** |

**Note: - Display of name in the merit list does not guarantee the admission; it is a list of all the applicants based on which admission will be given as per merit & seats available**.

On selection, a bank receipt or transaction id of first term fees in favour of "Delhi Institute of Hotel Management & Catering Technology" is required to be submitted to the Institute after depositing the fees through NEFT or Demand Draft. On default, next eligible candidate will be offered admission cancelling the offer to the earlier candidate. No representation for extension of time for payment of fees & admission will be entertained. **Withdrawal of seat may be done by 22.08.2022 up to 4.00 pm with full refund with deduction of admission fees i.e. Rs. 2,200/- after which only caution fee will be refunded.**

**RESERVATION – All reservations shall be as per the Delhi Govt. policy at the time counseling.**

**85% of the total sanctioned intake shall be filled-up by candidates who have passed the qualifying examinations from schools located in Delhi**

**15% seats shall be filled-up by candidates who have passed the qualifying examinations from the schools located in NCR and Outside Delhi.**

The proposed reservations in various categories during 2022-23 shall be as follows: -

**6.1.1 SC Category:** 15% seats of total sanctioned intake in each of Delhi and Outside Delhi quota in each course of each polytechnic / Institute for fresh admission are reserved for candidates belonging to Scheduled Caste.

**6.1.2 ST Category:** 7.5% seats of total sanctioned intake in each of Delhi and Outside Delhi quota in each course of each Institute of Technology/ Polytechnic / Institute for fresh admission are reserved for candidates belonging to Scheduled Tribe.

**6.1.3 OBC Category:** 27% seats of total sanctioned intake in each of Delhi and outside Delhi quota in each course of each Institute of Technology /Polytechnic / Institute for fresh admission are reserved for **OBC** candidates belonging to **NON-CREAMY LAYER.**

**Horizontal and Vertical reservation shall be followed as per the policy of Government prevailing at the time of counseling.**

**NOTE 1:**

a) For admission to a seat reserved for Scheduled Castes/Scheduled Tribes/OBCs, the candidate should produce a certificate in original at the time of admission/counseling from the approved district authority, indicating the Scheduled Caste/Tribe/OBC, to which the candidate belongs.

b) All reservations relating to SC/ST/OBC/DP/PWD/TFW etc. shall be applicable for Delhi and Outside Delhi students separately in respect of each discipline in each Institute.

c) **Reservation category certificate of candidate claiming reservation under Delhi category seats will be from the competent authority of Delhi jurisdiction.** Certificate of candidatesclaiming reservation against seats allocated for outside Delhi candidates, will have to furnish the certificate from the competent authority to establish their eligibility for reservation under the concerned reservation category.

**d) A list of approved authorities is given below:**

(i) District Magistrate / Additional District Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub-Divisional Magistrate/Taluka Magistrate / Executive Magistrate / Assistant Commissioner.

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / PresidencyMagistrate.

(iii) Revenue Officer not below the rank of Tehsildar.

(iv) Administrator / Secretary to Administrator / Development Officer (Lakshadweep &Minicoy Island).

**NOTE 2:**

a) Caste certificate in the name of the applicant from competent authority will have to be produced at the time of admission /counseling failing which the candidate will be considered under general category. In case of SC/ST certificate in father’s name, admissions will be

provisional. The candidate will have to produce caste certificate in the name of candidate within 03 months from the date of provisional admission.

b) **For availing reservation under OBC category in Delhi State, Delhi OBC list shall be considered.** Candidates passing qualifying examination from institutes located in Delhi andhaving OBC certificate from Outside Delhi shall be considered as Delhi General Candidate.

c) **The creamy layer amongst OBCs has been excluded from benefit of reservation from OBC category.**

d) **For availing reservation under OBC category candidate is required to bring OBC certificate from competent authority clearly indicating that he/she belongs to non – creamy layer. Statement of Family income for the previous year from all sources should**  **also be mentioned in the certificate. The OBC (Non-Creamy Layer) certificate is to be issued on or after 1st August, 2021). If it is issued prior to 01-08-2021, it should be accompanied with Valid family Income certificate issued on or after 01-08-2021 from the competent authority mentioned in the list of approved authorities as mentioned above vide Note 1 (d).**

**6.1.4 Person with Disabilities/Divyang (PWD)**: 5% seats of the sanctioned intake of each course in each polytechnic/ Institute in each of Delhi and Outside Delhi quota for fresh admission are reserved for Person with Disabilities/Divyang (PWD). A certificate of suitability as to whether the applicant is fit for undergoing the course applied for, has to be furnished from the **Vocational Rehabilitation Centre for Handicapped, 9-11 Vikas Marg, Karkardooma,** **Delhi–110092. (Annexure IV A- from Vocational Rehabilitation Centre for Handicapped)- before he/she fills in online choice submission for admission. Candidates, at their own interest, should ascertain from the VRC, identify the courses for which they will be eligible to apply. For dyslexia (Annexure IV B) Candidate** a certificate ofsuitability as to whether the applicant is fit for undergoing the course applied for has to befurnished from the competent authority/IHBAS(Institute of Human Behavior and AlliedSciences, Dilshad Garden, Delhi).

**Further it is clarified that the allocation of reservation schemes for person with disability/Divyang (PWD Category) will be as follows:**

**(a) Blindness and low vision.**

**(b) Deaf and hard of hearing.**

**(c) Locomotor disability including cerebral palsy, leprosy cured dwarfism, acid attack victims and muscular dystrophy.**

**(d) Autism, intellectual disability, specific learning disability and mental illness;**

(e) **Multiple disabilities from amongst person under clauses (a) to (d) including deaf blindness. In addition to above reservation, under the Central Assistance Scheme for persons with disabilities, 25 seats** {5 seats in Mechanical Engineering and 4 seats each in branches ofArchitectural Assistantship, Civil Engineering, Garment Fabrication Technology, ElectricalEngineering, & Mechanical Engineering (Maintenance Engineering) are available at **Aryabhatt Institute of Technology only**. **Candidates taking admission under this scheme**

**will get their tuition fees waived off as directed by the MHRD.** Such candidate will, however pay **onetime refundable Security Deposit like** all other category candidates. Selection of the candidates shall be through the merit list prepared on the basis of aggregate marks (best five subjects) secured in qualifying examination.

**6.1.5 Defense Personnel**: 5% seats of sanctioned intake of each course in each Institute of Technology/Polytechnic for both Delhi and Outside Delhi quota, are reserved for widows / wards of Military / Para Military personnel (**CRPF, ITBP, BSF, CISF, NSG & Assam Rifles)** in

the following order of preference:

**Priority I** - Widows/wards of Defense personnel killed in action.

**Priority II –** Wards of disabled in action and boarded out from service

**Priority III -** Widows/wards of Defense personnel who died while in service with death attributable to Military service.

**Priority IV –** Wards of disabled in service and boarded out with disability attributable to military service

**Priority V –** Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:

**i) Param Vir Chakra**

**ii) Ashok Chakra**

**iii) MahaVir Chakra**

**iv) Kirti Chakra**

**v) Vir Chakra**

**vi) Shaurya Chakra**

**vii) Sena, Nau Sena, Vayu Sena Medal**

**viii) Mention-in-Dispatches**

**Priority VI** - Wards of ex-servicemen

**Priority VII** - Wives of:

i) Defense personnel disabled in action and boarded out from service

ii) Defense personnel disabled in service and boarded out with disability attributable to military service

iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards

**Priority VIII** – Wards of Serving Personnel

**Priority IX** – Wives of Serving Personnel

**Candidates seeking admission under Defense Personnel quota will have to get their candidature certified by any of the following authorities in the prescribed performa given at**

I. Secretary, KendriyaSainik Board, Delhi.

II. Secretary, Rajya/ZilaSainik Board.

**Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrant) living in Kashmir Valley (**As per MHRD letter no. F.No.3-4/2017-NER dated 15.10.2019)**:** One seat, which will be supernumerary seat, is earmarked for Kashmiri migrantsin each institute

**ADDITIONAL INFORMATION REGARDING RESERVATION:**

* Reservation of seats will be as per the policy of the State Govt. and will be subject to any change/amendment made by the Govt.
* Any unfilled seat reserved for Scheduled Castes will be treated as reserved for Scheduled Tribes and vice-versa. The seats will be de-reserved for General Category only after exhausting the complete list of SC/ST candidates.
* Any seat (reserved or general) remaining unfilled in Outside Delhi category will be transferred to Delhi seat of the same category. The order of conversion shall be Outside Delhi (Reserved Category) Delhi (Reserved Category) Outside Delhi (General Category) Delhi (General Category).
* Any seat under reserved category remaining unfilled in Delhi category will be transferred to Delhi General Category during the final round of counseling.
* Benefit of reservation shall be available only if the category to which a candidate belongs is mentioned in the original application form. If nothing is indicated in the application form, he/she may not be considered to reserved category.
* Under reserved category if any seat remains unfilled, it will be transferred to general category in the final counseling

**INSTRUCTIONS TO THE CANDIDATES TO BE FOLLOWED AT THE TIME OF PHYSICAL REPORTING**

* Candidates must sign the "Arrival Register" giving their names, date, time of arrival at the admission desk on the day of admission, between 10:00 am to 03:30 pm
* Produce and submit acknowledgment email and all other original documents with attested photocopies for verification when the name of the candidate is called out. Admission is subject to production of original documents.
* On selection, first term fee is required to be paid at the time of physical reporting. Admission offer will stand cancelled if fee is not paid. No representation for extension of time for admission will be entertained.

**No separate intimation regarding the selection will be given and all the candidates are advised to see the Notice Board and website for details of admission in the institute.**

**Note: Admission of the student shall stand cancelled if any information supplied or document submitted is proved to be false/fake at any stage.**

**FORM OF MEDICAL CERTIFICATE**

(To be signed by a Registered Medical Practitioner)

I certify that I have carefully examined Shri./Smt./Km.

………….............................................……………… son/daughter/wife of Shri/Smt.

……………………….................................................................................…… whose signature is

given below. As a result of his/her examination, I certify that nothing has been found which may

disqualify him/her from admission to a course in a technical institution under the Government of NCT

of Delhi. I have further to report that:

1) His/her eyes appear to be ………………………………….

2) His/her heart & lungs are clear/ …………………………….

3) His/her chest measurement is normal …………….. , expanded …………………..

4) His/her weight is ……………………………………………..

5) His/her height is ……………………………………………..

6) He/she wears glasses/does not wear glasses with ……………….. vision.

7) He/she has no disease, mental and bodily infirmity, which makes him/her, unfit in the near

future for an active life and studies.

Marks of Identification …………………………………………….

Signature of Candidate ……………………………………………

Name & Signature of the

Medical Officer with Stamp

and Registration . No.

Date:

**CERTIFICATE FOR AVAILING ADMISSION AGAINST**

**PERSON WITH DISABILITIES QUOTA**

This is to certify that I have examined Mr./Ms.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Son/Daughter/Wife of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mr./Ms.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is Person With

Disabilities/Divyang due to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the percentage of disorder is

\_\_\_\_\_\_\_\_\_\_\_\_. He/she is fit for undergoing all the course(s)/ only

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_courses, at Board of

Technical Education, Delhi without any special concessions and exemptions.

Signature of the Candidate

Name & Signature of the Officer In-charge,

Vocational Rehabilitation Centre for Handicapped

Karkardooma, New Delhi.

(Office Seal)

Date:

**CERTIFICATE FOR AVAILING ADMISSION AGAINST**

**PERSON WITH DISABILITIES QUOTA**

This is to certify that I have examined Mr./Ms\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Son/Daughter/Wife of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mr/Ms\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is Person suffering from Dyslexia

due to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the percentage of disorder is \_\_\_\_\_\_\_\_\_\_\_\_.

He/she is fit for undergoing all the course(s)/ only

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_courses, at Board of

Technical Education, Delhi without any special concessions and exemptions.

Signature of the Candidate

Name & Signature of the Officer In-charge,

Institute of Human Behavior and Allied Sciences,(IHBAS)

Dilshad Garden, Delhi.

(Office Seal)

Date:

**CERTIFICATE FOR AVAILING ADMISSION AGAINST DEFENCE QUOTA**

**ISSUED BY SECRETARY KENDRIYA SAINIK BOARD, DELHI OR SECRETARY,**

**ZILA/RAJYA SAINIK BOARD OR OFFICER-IN-CHARGE, RECORD OFFICE OF**

**CONCERNED SERVICE FOR SERVING PERSONNEL**

**This is to certify that Master /Miss. ………………………………………..Son/daughter of …………………………………..……………… resident of …..……..………………… …………………………………………………………………………… the above named officer/ JCO / OR pertains to the category marked below: - (Select one from below)**

**(a) Killed in Action on ……………………………during ……………………**

**(b) Disabled in Action on ……………………during………………**

**(c) Died in peace time on …………………………………………………with death attributable to military service**

**(d) Disabled in peace time with disability attributable military service.**

**(e) Gallantry Award Winner (……………………………………………)**

**(f) Ex-Serviceman.**

**(g) Serving Soldier (Category \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_above)**

**Master/Miss. ………………………………………son/daughter of the above-named**

**officer/JOO/OR is eligible for Admission in ………………………………………………..Course in**

**…………………………….. Board against the Defense quota under priority…………………………**

**His/Her Ex-Serviceman Widow Identity Card No. is DLH-01………………….…/RSB**

**(Round stamp of Office)**

**SECRETARY**

**(Zila/Rajya Sainik Board)**

**UNDERTAKING ON PROHIBITION OF RAGGING**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_son / daughter of Shri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ resident of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State, hereby declare that I am aware of the law regarding prohibition of ragging as well as the

punishments, and that, if found guilty of the offence of ragging and/or abetting ragging, I am liable to be punished appropriately.

Place: Signature of the Candidate

Date: Name of the candidate:

I, --------------------------------------------Father/Guardian of Shri./Ms.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ resident of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby declare that I am aware of the law regarding prohibition of ragging and I agree to abide by the punishment meted out to my ward in case the later is found guilty of ragging.

Signature of Parent/Guardian

Name of Parent/Guardian

NOTE: Each student and every parent must submit an online undertaking every academic year at

**CERTIFICATE FOR AVAILING ADMISSION AGAINST KASHMIRI MIGRANT QUOTA**

(To be submitted at the Time of Counselling/Admission)

Certified that Shri./Km./Smt.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_son/daughter/wife of Shri./Smt.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ resident of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is registered as Migrant from Kashmir. The Registration number is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

It is also certified that Shri./Km./Smt.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

is registered in Delhi as Kashmiri Migrant on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Name & Signature of

Deputy Commissioner/

Competent Authority

(Office Stamp)

Place :

Date

**UNDERTAKING FOR INCOME CERTIFICATE FOR OBC CANDIDATE**

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Application No\_\_\_\_\_\_\_\_\_\_\_ Group A/B/C/D\_\_\_ ), son/daughter of Shri\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ resident of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State/UT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_do hereby declare as under:

1. That due to Covid-19 pandemic, I have not been able to submit valid income certificate issued by the Competent Authority till the closing date of online form submission.

2. That I belong to OBC category and OBC certificate issued to me having Sl No\_\_\_\_\_\_\_\_\_ dated\_\_\_\_\_

3. That it is also declared that I do not belong to persons/sections (Creamy Layer) as per the latest norm of OBC for creamy layer.

4. That I also declare that the condition of status/annual income for creamy layer of my family is within prescribed limits.

5. That I undertake to submit a valid income certificate issued by the Competent Authority at the time of reporting to Institute in which I will be admitted. I am aware of the fact that non-submission of this certificate will lead to cancellation of my admission without further relaxation.

Signature of candidate Signature of Parents/Guardian

**One and Half Year trade diploma courses affiliated to**

**Board of Technical Education**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Course Title | Duration | Affiliation | Intake |
| 1 | B.Sc (HHA) – Degree | 03 years | NCHM&CT – National Council of Hotel Management & Catering Technology | 120 |
| 2 | One and half year trade diploma course in  Bakery & Confectionary | 18 Months | BTE – Board of Technical Education | 48 |
| 3 | One and half year trade diploma course in  Food Production | 18 Months | BTE – Board of Technical Education | 48 |
| 4 | One and half year trade diploma course in  Front office Operations | 18 Months | BTE – Board of Technical Education | 24 |
| 5 | One and half year trade diploma course in  F & B Service | 18 Months | BTE – Board of Technical Education | 24 |
| 6 | One and half year trade diploma course in  Housekeeping | 18 Months | BTE – Board of Technical Education | 24 |